

**Lenoir Amateur Radio Club**  
**Agenda**  
**June 11, 2020**



- I. State of the Club and Welcome Visitors (7:00pm)
- II. Program: **Field Day Planning** presented by **Scott Hunt K4SEH** (7:10pm)
- III. Officer and Committee Reports
  1. Approval of April Minutes (see attachment) (8:10pm)
  2. Treasurer's Report (see attachment)
    - Towing of Club-owned Trailers (see attachment) (8:15pm)
    - Insuring of Club-owned Equipment (see attachment) (8:25pm)
  3. Property Management Committee (8:35pm)
- IV. New Business – None Reported In Advance
- V. Adjournment (no later than 9:00pm)

# Lenoir Amateur Radio Club

## Minutes of the May 14, 2020 meeting



### Those in attendance:

#### Members

K4SEH Scott Hunt  
K30S Gary Schwartz  
KN4ACU Frank Gordon  
K4EDF Brad Greene  
N4PGW Buck McDaniel  
KN4FNI Chris Aiken  
K0CAT Dick Blumenstein  
N4JDE Josh Edwards  
K04JDH Joshua Harris  
KN4AYE Lisa Mast  
KN4AYD Mitch Mast

N4FAX Michael Cowick  
KN4GDZ Mickey Hollar  
WA2ZCM Paul Breau  
K4HRM Ro Maddox  
KK4SZI Tanner Greer  
KA4HKK Tom Land

#### Visitors

W4EVH Ed Van Horn  
KN4SGN Charles Smith  
WD80YG Dwayne Kincaid  
Steve Iltis

The regular monthly meeting of the Lenoir Amateur Radio Club was held on Thursday, May 14, 2020 at 7:00pm over the Cisco WebEx Meetings platform, the President being in the chair and the Secretary being present. 17 members and 4 visitors were present. We appreciate all who were able to attend.

The business meeting was called to order at 7:00pm.

Gary Schwartz K30S presented Antennas That Work.

The membership voted on and approved membership applications for Ed Van Horn W4EVH, Rick Tilton WK4R, Charles Smith KN4SGN, and Dwayne Kincaid WD80YG.

The minutes and treasurer's report were approved.

Dick Blumenstein K0CAT presented a Repeater Subcommittee update. Jeff Tickle moved that

Whereas, the Club owns a Tower, an Antenna, lengths of Coaxial Cable, a Repeater, a Controller, a Power Supply, a Small Building, and all Contents of the Small Building; and

Whereas, the property owners have asked the Club to remove all Club Assets no later than December 31, 2020; and

Whereas, the Tower, Antenna, Coaxial Cable, and Small Building are Club Assets; and

Whereas, the costs of recovering the Tower, Antenna, Coaxial Cable, and Small Building are significantly greater than the costs of replacement; therefore be it

Resolved, that the Repeater, Controller, Power Supply, and other Contents of the Small Building will be recovered and stored by Club members until a new Repeater site can be secured; and further be it

Resolved, that the Property Management Committee's Repeater Subcommittee has the full discretion over the treatment of the Tower, Antenna, Associated Cabling, and Small Building located at 2570 Collettsville Rd, Lenoir, NC, and may negotiate with the property owners to donate, abandon, disassemble, destroy, sell, or otherwise dispose of this equipment as is deemed necessary.

After verifying eligibility to vote, The motion passed unanimously.

Scott Hunt K4SEH reported on the Program Committee. Scott moved that

Whereas, the ARRL has not changed the rules for Field Day with regards to this year's exceptional circumstances, be it

Resolved, that the LARC will not participate in Field Day 2020 as a club, and no member may use the N4LNR callsign for Field Day 2020.

The motion passed unanimously. Scott encouraged members to participate in Field Day 2020 individually.

Ro Maddox K4HRM presented evidence that Michael Kowick N4FAX paid dues to LARC in the year of its founding 1986 and moved to be it

Resolved, that Michael Cowick N4FAX is hereby designated a Charter Member of the Lenoir Amateur Radio Club.

The motion passed unanimously.

Ro Maddox K4HRM presented on the LARC Maturing Certificates of Deposit and moved to be it

Resolved, that the Club Treasurer be authorized to manage the \$35,000 from the maturing Certificate of Deposit in the following manner:

1. Invest no more than \$15,000 in American Funds "A" Shares over the next 12 months in increments not to exceed \$5,000. The initial investment shall be in the American Income of America Fund. Additional increments may include investment in other American Funds necessary to balance overall risk, growth, and income.
2. Invest no more than \$20,000 in Certificates of Deposit. The Club Treasurer shall monitor the market interest rates for Certificates of Deposit and

- invest in Certificates of Deposit, not to exceed \$5,000 each, as more favorable interest rates become available.
3. The Treasurer shall confer with the Club's investment advisor and the Club officers prior to any investment action taken under Item 1 and Item 2 above.

Resolved, that the Club Treasurer be authorized to transfer monies remaining in the Interest account to the Checking Account (approximately \$5,400).

After verifying eligibility to vote, the motion passed unanimously.

The meeting Adjourned at 9:00pm.

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Jeff Tickle KM4AYW, Secretary

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# Lenoir Amateur Radio Club, Inc.

## Treasurer's Report

June 11, 2020

Beginning this month, the Treasurer's Report will look very different. The Club's officers have developed an operating budget to be shared with Club members each month along with year-to-date expenditures. Members will be able to more clearly see the Club's financial condition and engage more actively in important decisions concerning financial matters.

### Checking: Truist

|           |                       |            |
|-----------|-----------------------|------------|
| 5/1/2020  | Beginning Balance     | \$4,938.02 |
| 5/6/2020  | Deposit – Member Dues | 300.00     |
| 5/30/2020 | Ending Balance        | \$4,938.02 |

### Investments: EdwardJones

|           |  |             |
|-----------|--|-------------|
| 5/1/2020  | \$55,000 3-Yr CD @ 1.75% matures 2/13/2023 | \$65,000.00 |
|           | \$10,000 1-year CD @ 1.2% matures 4/1/2021 |             |
| 5/29/2020 | Holding Balance                            | \$35,000.00 |
| 5/29/2020 | Interest Balance                           | \$5,521.35  |

### Donations:

- 05/23/2020 Received donation of LDG AT-200Pro Antenna Memory Tuner (Maddox)
- 05/28/2020 Received donation of Radio Equipment (Pieкло)
- 05/30/2020 Received donation of business supplies (Maddox)

### Budget & Expenditures:

- The first line under Income is the "cash carry-forward from FY2019". Ordinarily, a budget does not include "cash in the bank", it is being included in the LARC budget format so that future years' financial condition is readily apparent.
- 2020 Income is projected to be \$6,300, which includes the transfer of \$5,000 from Investment Interest Earnings. The monies from Interest Earnings have accumulated over several years and cannot be expected to be at this level in the future — the current estimate from Interest Earnings in FY2021 is \$1,200.
- Cash Donations are realized from the sale of donated equipment. There is a good possibility the total projected amount will not be realized due to poor attendance or cancelled hamfests/swapmeets.
- Committee Expenses, with the exception of the Repeater Relocation, are consistent with prior years. The cost of the Repeater Relocation is difficult to estimate at this time and will be revised as the Property Management Committee refines its plan.
- Due to the unanticipated cost to relocate the Repeater, the Property Management Committee has decided to minimize purchase of capital equipment and instead use donated equipment to satisfy immediate radio and antenna needs for the communications and antenna trailers.
- **Bottom Line:** This year's projected income will not cover estimated expenses. However, the "FY2019 cash carry forward" plus the transfer of accumulated interest earnings from Investments will allow the Club to cover its FY2020 estimated budget and "carry forward an estimated \$4,000 for FY2021.

**Roberta Maddox K4HRM, Treasurer**

**Lenoir Amateur Radio Club, Inc.  
2020 Operating Budget -- Income & Expenditures**

| Income:                                 | Budget              | Year-To-Date       | Over/(Under)         |
|---|---------------------|--------------------|----------------------|
| Cash in Checking Account ending FY 2019 | \$ 5,470.77         | \$ 5,470.77        | \$ -                 |
| Member Dues                             | \$ 700.00           | \$ 795.00          | \$ 95.00             |
| Donations (Cash)                        | \$ 500.00           | \$ -               | \$ (500.00)          |
| Interest Earnings                       | \$ 5,000.00         | \$ -               | \$ (5,000.00)        |
| Miscellaneous                           | \$ 100.00           | \$ -               | \$ (100.00)          |
| <b>Total Income:</b>                    | <b>\$ 11,770.77</b> | <b>\$ 6,265.77</b> | <b>\$ (5,505.00)</b> |

**Operating Expenses:**

| General Club Expenses:              | Budget           | Year-To-Date     | Over/(Under)       |
|-------------------------------------|------------------|------------------|--------------------|
| PO Box                              | \$ 76.00         | \$ -             | \$ (76.00)         |
| Safe Deposit Box                    | \$ 150.00        | \$ -             | \$ (150.00)        |
| General Liability Insurance         | \$ 300.00        | \$ 300.00        | \$ -               |
| Service Recognition                 | \$ 30.00         | \$ -             | \$ (30.00)         |
| Miscellaneous                       | \$ 100.00        | \$ 13.00         | \$ (87.00)         |
| <b>Total General Club Expenses:</b> | <b>\$ 656.00</b> | <b>\$ 313.00</b> | <b>\$ (343.00)</b> |

**Committee Expenses:**

|  |                    |                    |                      |
|--|--------------------|--------------------|----------------------|
| Constitution & By-Laws Committee                   | \$ -               | \$ -               | \$ -                 |
| <b>Total Constitution &amp; By-Laws Committee:</b> | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>          |
| Program/Events Committee                           | \$ 100.00          | \$ -               | \$ (100.00)          |
| Program Speaker Food/Gas                           | \$ 200.00          | \$ -               | \$ (200.00)          |
| Event Costs  | \$ 300.00          | \$ -               | \$ (300.00)          |
| <b>Total Program/Events Committee:</b>             | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ (300.00)</b>   |
| Education & Training Committee                     | \$ -               | \$ -               | \$ -                 |
| <b>Total Education &amp; Training Committee:</b>   | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>          |
| Property Management Committee                      | \$ 5,000.00        | \$ -               | \$ (5,000.00)        |
| Repeater Relocation                                | \$ 300.00          | \$ 207.10          | \$ (92.90)           |
| Repeater Supplies                                  | \$ 300.00          | \$ 229.57          | \$ (70.43)           |
| Trailer Supplies                                   | \$ 100.00          | \$ -               | \$ (100.00)          |
| Donation Expenses                                  | \$ 5,700.00        | \$ 436.67          | \$ (5,263.33)        |
| <b>Total Property Management Committee:</b>        | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ (5,263.33)</b> |
| Marketing Committee                                | \$ 278.08          | \$ 278.08          | \$ -                 |
| Web Hosting (2-yr renews 5/2021)                   | \$ 100.00          | \$ -               | \$ (100.00)          |
| Other Marketing Costs                              | \$ 378.08          | \$ 278.08          | \$ (100.00)          |
| <b>Total Marketing Committee:</b>                  | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ (100.00)</b>   |
| Historical Committee                               | \$ -               | \$ -               | \$ -                 |
| <b>Total Historical Committee:</b>                 | <b>\$ 6,378.08</b> | <b>\$ 714.75</b>   | <b>\$ (5,663.33)</b> |
| <b>Total Committee Expenses:</b>                   | <b>\$ 7,034.08</b> | <b>\$ 1,027.75</b> | <b>\$ (6,006.33)</b> |

|                                     |                    |                    |                    |
|-------------------------------------|--------------------|--------------------|--------------------|
| <b>Total Expenses:</b>              | <b>\$ 500.00</b>   | <b>\$ -</b>        | <b>\$ (500.00)</b> |
| <b>Capital Equipment Purchases:</b> | <b>\$ 4,236.69</b> | <b>\$ 5,238.02</b> | <b>\$ 1,001.33</b> |

|  |             |             |             |
|--|-------------|-------------|-------------|
| <b>Income Less Expenses &amp; Capital Equipment Purchases:</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> |
|--|-------------|-------------|-------------|

## **AGENDA: Towing of Club-owned Trailers by a Club Member**

The Club purchased a 16' tandem wheel box trailer in September 2010 for \$3,761.25. The Club began modifying the trailer inside to provide emergency communications during disasters and for public events. The cost of the modifications as shown in the Club financial records is \$4,238.11; however, all labor was donated by Club members as well as considerable materials (such as, flooring, exterior vinyl Club wrap).

The Club received a donation of a 16' tandem wheel open trailer in August 2014. The Club began modifying the trailer for mounting an antenna mast and storage. The cost of modifications as shown on the Club financial records is \$5,334.99; however, all labor was donated by Club members as well as considerable materials (including, the 42' pneumatic antenna mast, steel mast support, storage boxes, air compressor).

The Club-owned trailers are towed by Club members, using their personal vehicles, to participate in Events (such as, Rotary Cycle to Serve, ARRL Field Day). Participation in events are approved by the Club membership. The trailers are also towed by Club members when Caldwell County Emergency Management requests the Club's Amateur Radio Emergency Services (ARES AUXCOMM) for communications support in Caldwell County emergency exercises and in emergencies and disasters. Towing needs varies annually from 2 to 6 events/exercises, depending on requests for communications support from event sponsors or the Caldwell EOC. *(See Attachment A)*

### **No physical damage coverage for trailers being towed by member's personal vehicle**

When a Club member tows a Club-owned trailer, the Club member's personal vehicle insurance is responsible for covering both liability and property damage to others. Simply stated, if a Club member is towing a Club-owned trailer and is involved in an accident; i.e., both the member's vehicle and the Club-owned trailer sideswipes someone else's new vehicle. The insurance carrier's response will be that the Club member's personal vehicle liability coverage will repair or replace the other vehicle up to the Club member's automobile policy limits. The Club member's collision coverage will repair or replace the Club member's vehicle up to limits of the policy less any deductible. The Club-owned trailer will not be repaired or replaced because there is no physical damage insurance coverage for it.

### **Does member's personal collision insurance not apply because the trailer is Club-owned and is a nonprofit corporation?**

The Club's nonprofit corporate status is not an issue. Under NC insurance regulations, a trailer attached to a tow vehicle becomes one unit for liability insurance purposes. However, the towing vehicle's collision insurance policy does not insure physical damage to the trailer it is towing.

### **What if the member's personal vehicle liability insurance limits are insufficient?**

The Club has purchased General Liability coverage through the ARRL which protects the Club officers and members for Club-sponsored events and official Club participation in community events. This coverage is for property damage or bodily injury to others. The Club's general liability insurance policy includes "Hired and Non-owned Automobile

Liability” which provides the Club with automobile liability in the event the member towing the trailer had an “at fault” accident and did not have sufficient vehicle liability insurance limits to pay for all liability damage to others. This coverage is to the limits of the Club’s general liability coverage of \$1,000,000 each accident, \$2,000,000 aggregate each year. *(See Attachment B)*

As an example, should a member towing the Club-owned trailer be “at fault” in an accident that involved 3 cars. The member’s liability coverage limits of \$100,000/\$300,000 may be insufficient to cover all damages to others. The Club’s “hired and non-owned automobile liability coverage” will layer on top of the member’s vehicle liability insurance to the Club’s policy limits. The Club-owned trailer will not be repaired or replaced because there is no physical damage insurance coverage for it.

### **Is Club-owned property contained in the trailer insured?**

There is currently only limited equipment in the Club-owned trailers. However, the Club plans to purchase several items of equipment this year. *(Note: In a separate agenda item, the Club members will by vote decide whether the Club will purchase insurance for Club-owned property.)* If the Club should vote to purchase insurance to cover Club-owned property under the ARRL Plan, the Plan will insure “scheduled and valued equipment” (such as radios, power supplies) for replacement cost whether the trailers are standing still (not being towed) or while being towed (moving). The Club will determine what property will be “scheduled and valued” for coverage under the ARRL Plan. There is no physical damage coverage for the trailers while being towed.

### **Is it possible to insure the trailer(s) for physical damage while being towed?**

Purchasing physical damage insurance coverage for Club-owned trailers for property damage while being towed by Club members was discussed with two local insurance agents, who referred the question to their commercial carrier underwriters. Prior to the insurance company providing a quotation for physical damage coverage, the Club must submit information regarding the members who will be towing the Club-owned trailers (including their license and driving record, towing qualifications, type of tow vehicle and towing accessories, and personal insurance status) and information on each trailer to be towed (including its construction and gross weight). The insurance underwriter will determine which members are approved to tow and provide a quotation for coverage. If other members wish to tow the Club-owned trailers, the insurance underwriter must approve them in the same manner prior to their being allowed to tow the trailers. Because of the unknown details of the various drivers, it is likely price prohibitive for an insurance carrier to write a policy for insuring the Club-owned trailers. *(Note: In a separate agenda item, the Club members will by vote decide whether the Club will self-insure or purchase insurance for Club-owned trailers.)*

### **Can the Club rent a tow vehicle to tow the trailer(s)?**

Calls were made to Lowe’s Home Improvement, Home Depot, U-Haul, Penske, and Enterprise. These truck rental companies either do not allow their rented vehicles to tow a trailer, allow their rented vehicles to tow only trailers rented from their rental company, or if they allow their rented vehicles to tow, they do not provide physical damage coverage for non-company-owned trailers.

**Is a written agreement with a member stating they are not liable for physical damage to the trailer and contained equipment while towing necessary?**

This issue was also discussed with two local insurance agents, who referred the question to their commercial carrier underwriters. The advice received was that a written agreement between the Club and the member was of no value should a claim escalate. If the Club wished to not hold a member personally liable for paying for physical damage to the Club-owned trailers and contained property while towing at the Club's request/direction, such a decision contained in the Club's official meeting minutes is sufficient.

**Should there be qualifications for Club members towing Club-owned trailers?**

Recommendations received from the commercial underwriters is that the Club should maintain a file with some basic information, including such things as: a valid driver's license, a clean driving record, require reporting any loss of driver's license or driving violations, possibly require a drug test if involved in an accident while towing a Club-owned trailer, information on type of tow vehicle and towing accessories (such as, proper hitch, side mirrors) to be used, and a copy of the insurance carrier's statement of insurance of vehicle insurance coverage and limits on the member's personal tow vehicle.

**PROPOSED MOTION**

**Be it resolved, by vote of the members of the Lenoir Amateur Radio Club, Inc. as follows:**

**The Club member who agrees to tow a Club-owned trailer using their personal tow vehicle shall not be held liable by the Club for any financial loss of the Club-owned trailer or Club-owned equipment contained in or on the trailer should the Club member be involved in a towing accident/incident.**

**The Club member who volunteers to tow a Club-owned trailer using their personal tow vehicle shall provide to, and maintain current, driver/towing information pursuant to guidelines prepared by the Property Management Committee and approved by the Club Officers. Such information may include driver's license, notice of subsequent loss of driver's license, driving violations, tow vehicle capacity, insurance carrier's statement of vehicle insurance coverage limits on the tow vehicle. The Property Management Committee may approve, deny or withdraw tow privileges at its discretion.**

## **ATTACHMENT A:**

### **OBJECTIVES -- LARC COMMUNICATIONS & ANTENNA TRAILERS**

#### **Club Mission:** (From the LARC Constitution)

- Promote the interests of amateur radio and provide public service communications in Caldwell County, NC, during public events, emergencies and times of disaster

#### **Objective for Communications & Antenna Trailer(s):**

- Provide portable, reliable communications service in any public service or emergency situation with an on-site communication infrastructure operational within minutes



#### **How will these resources be used?**

- **Community Public Events**
  - o Promote interest in amateur radio
  - o Provide communications support
  - o Demonstrate emergency communications preparedness

#### Examples

NC Blackberry Festival (City of Lenoir)  
Foothills Fire & Life Safety Festival (Caldwell County)  
Lenoir Downtown Christmas Festival (City of Lenoir)  
Catawba Valley Hamfest (Area Radio Clubs)

Hibriten Hill Run for the Children (Charity Sponsor)  
Rotary Cycle to Serve Challenge (Charity Sponsor)

Constraints: Located at Caldwell EOC, Event Site or Remote Site, limited space, no power, local repeaters without power

Need: Operate all modes of communication (Voice, CW, Digital, DMR, VIPER), mobile and handheld radios, use of all bands (HF, VHF, UHF), power by generator and/or solar in remote areas.

- **Club Events**

- o Promote interest in amateur radio and demonstrate emergency communications preparedness to public
- o Foster relationships with area radio clubs

Examples

ARRL Field Day (US & Canada Event)  
Winter Field Day (US & Canada Event)  
Fox Hunt & Picnic (Area Radio Clubs)

Constraints: Public place, operate on emergency power only, 24-hour demonstration, remote area.

Need: Operate all modes of communication (Voice, CW, Digital, DMR, VIPER), use of all bands (HF, VHF, UHF), power by generator and/or solar, in remote areas.

- **Emergency Communications**

- o Support emergency communications during disaster events for Caldwell Emergency Management
- o Participate in local & statewide exercises and drills
- o Respond to local & regional emergencies

Constraint: Located at Caldwell EOC, Event Site or Remote, no power

Need: Operate all modes of communication (Voice, CW, Digital, DMR, VIPER), use of all bands (HF, VHF, UHF), powered by generator and/or solar, in remote areas.

## **ATTACHMENT B: ARRL Club Liability Insurance Plan**

### This Plan Provides Complete Protection

This comprehensive general liability policy provides coverage for lawsuits resulting from bodily injury and property damage at Club-sponsored activities. This includes concession stands, dances, banquets, parties, auctions, raffles, picnics and meetings, to name just a few. Coverage would also apply for official Club participation, for instance participating in a community-sponsored event. Plus, in addition to the policy limits described below, this plan also pays the court and legal costs of defense for covered claims.

The plan reimburses expenses for first aid to others at the time of an accident. And, an owner of a premises used or rented by the Club can also be named as an additional insured.

### Up to \$2,000,000 in Coverage Each Year

The basic Club Liability Insurance policy provides up to \$1,000,000 in coverage for each occurrence and up to \$2,000,000 in aggregate coverage each year. Higher limits can be obtained, if necessary, for an additional premium. Please contact the Program Administrator directly for additional limits and premiums.

There are no deductibles to satisfy prior to receiving benefits.

### Affordable Protection

For most Clubs up to 1,000 members, the annual premium for the general liability coverage will be \$200. (Add an additional \$100 if the Club requires non-owned or hired automobile coverage).

### This Plan Covers the Club, Members and Officers

The Club is insured when named in a covered lawsuit for acts committed by members working for the Club and under its direction.

Officers and members are insured when named in a covered lawsuit as a result of Club activities when they are acting on behalf of the Club.

### Coverage is for All These Types of Lawsuits

- Suits for bodily injury which occur on the premises or as a result of Club activities.
- Suits for damage to property of others resulting from Club activities.
- Suits for personal injury and advertising injury, including libel, slander, defamation of character, false arrest, invasion of privacy, detention and malicious prosecution.
- Suits for liability resulting from the sale of foods and beverages or other products.
- Suits for host liquor liability when serving or giving alcoholic beverages at functions incidental to your Club. Clubs should check with individual states regarding liquor law regulations.
- Suits for real or alleged faults in work completed by or for your Club, which result in bodily injury or property damage.

- Suits involving the use of automobiles not owned by the Club but used for official Club activities.
- Suits arising from injury caused by the rendering or failure to render health care services by nonprofessionals.
- Suits arising from fire damage (up to \$100,000) to premises not owned by a Club but used for Club sponsored activity.
- Defense against such suits even though the charges made are groundless, false or fraudulent.

#### Most Meeting Facilities Require This Type of Coverage

If your Club typically rents space when it needs to gather for a meeting or special event, you've probably discovered that the owner of the property requires your Club to purchase a "special events" insurance policy, a policy that is typically very expensive to buy or does not protect you fully for the event you've planned.

With the Club Liability Insurance Plan, you don't have to deal with this disappointing aspect of planning. This Plan provides you with the insurance coverage you need to hold your event -- you don't have to apply for a separate policy every time you are in the midst of organizing. This Plan is with you all year long with Liability coverage.

A liability plan protects you and your Club from the lawsuits that could result if the Club or someone in the Club is accused of negligence that results in bodily injury, property damage, or personal injury.

## **AGENDA: Insuring Club-owned Equipment**

LARC, since its inception in 1986, has acquired either thru purchase or donation various property items, including a repeater and antenna system, radios, 2 trailers, and a generator. Additionally, the Club plans to acquire property items to fully equip the Communications Trailer over the coming years. The ownership of property naturally raises the question, “How do we protect the Club from financial loss should the Club-owned property be lost, stolen or destroyed by a fire or natural disaster?”

The answer to this question can vary based on the property item, its level of use and need, how it is stored and maintained, actions taken to prevent a loss, and the mission and goals of the Club.

Insurance is often considered an effective means for protecting against financial loss when property is damaged or destroyed. However, there are many low-value items or items owned for a number of years that may have little monetary value if a loss occurs.

The Ham Radio Equipment Insurance Plan endorsed by ARRL provides coverage for Club-owned property at full replacement cost. Club-owned trailers are insured for actual cash value (current market value less depreciation) when not moving and there is no coverage when the trailers are being towed (moving). Property items contained in the trailer are insured at full replacement. A repeater tower and equipment are limited to \$15,000 coverage. *(See Attachment A)*

Generally, insurance for property items require:

1. Only property that is “scheduled” is insured.
2. Each piece of property “scheduled” has to be valued. The beginning “fair market replacement value” must be supported by invoices for new property purchases and documents which support “fair market replacement value” for older or donated property by other means, such as eBay sales of same/similar items. In the case of the repeater system and the 2 trailers, appraisals are required and estimated to cost around \$500 for each.
3. An annual premium is payable once the property is scheduled and valued. The ARRL plan costs \$1.40 per \$100 of replacement value. Note, the premium is calculated on replacement value which is approximately 10% higher than actual cost.
4. Property items purchased during the policy must be reported immediately.

High value property (such as the repeater and antenna system, the communications and antenna trailers) are likely the most exposed to loss. A tornado could leave the repeater system a jumbled pile of steel. A fire or accident could total a trailer. In the case of the trailers, no coverage for physical damage loss is provided while the trailer is being towed (moving). *Note: Due to the upcoming relocation of the repeater, it will not be addressed at this time.*

To give some perspective to the cost of insuring Club-owned property, consider two possible groups: 1) the 2 trailers, 2) all other property. The Communications Trailer was

purchased in 2010 for \$3,700, fully depreciated, but an appraisal values it at \$8,000 actual cash value, that trailer will generate an annual premium of \$112 and it will be covered for only actual cash value less depreciation at time of loss. The antenna trailer was donated, the pneumatic mast was donated, one of the boxes was donated. An appraisal values that trailer at \$15,000, which generates a premium of \$210.00 and coverage is actual cash value less depreciation at time of loss. The remaining property items have a replacement value of \$5,000 and generate a premium of \$70.00 annually. Thus, the annual premium for the Club-owned property could easily be \$392.00. And, the 2 trailers may have front-end appraisal fees totaling \$1,000 to establish their valuation.

The most commonly cited reason for property to go missing is failure to periodically inventory and account for all items. With members actively engaged in emergencies and public service, property items just disappear thru no misdeed – simply misplaced or left behind – such losses are not covered.

The decision to insure or replace Club-owned property must consider the mission and goals of the Club. As an example, the Club trailers are not insured for physical damage while being towed (moving). If a trailer was destroyed by an accident or other means, the Club needs to evaluate whether it desires to replace the trailer.

As an alternative to insurance, the Club can self-insure Club-owned property. To self-insure means, each time an item of Club-owned property is lost, the Club will decide whether to replace it using the Club's monies. The decision to repair or replace such property should be recommended by the Property Management Committee and approved by vote of the members. The Club may wish to reserve an amount of its monies to be used only to replace loss or damage to Club-owned property items. The self-insurance option should be seriously considered if options to increase Club revenue are not successful.

A reasonable compromise is to self-insure the 2 trailers and any property items valued less than \$300.00.

### **Proposed Motion:**

**Be it resolved, by vote of the members of the Lenoir Amateur Radio Club as follows:**

**The Club shall self-insure the Club-owned two (2) trailers and property items valued less than \$300.00.**

**The Club may purchase the ARRL Ham Radio Equipment Plan for Club-owned property items valued at \$300.00 or more as recommended, valued and scheduled by the Property Manager.**

**The Property Manager shall determine the property items to be insured and review annually the insured property items to determine, based on age, condition, value and use, if such coverage is to be continued.**

**The Club may establish a reserve of Club monies for the purpose of repairing or replacing self-insured Club-owned trailers and other self-insured property items in the event of lost. The decision to repair or replace damaged Club-owned property shall be recommended by the Property Management Committee and approved by vote of the Club's members.**

**ATTACHMENT A:**

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**ARRL Ham Radio Equipment Insurance Plan:**

No matter where you live, you could end up in the middle of a natural disaster. You may not be able to salvage what you had, but with the ARRL Ham Radio Equipment Insurance Plan you can get the help you need to get back on the air. Insurance is available to protect you from loss or damage to your amateur station, antennas and mobile equipment by lightning, theft, accident, fire, flood, tornado and other natural disasters.

***What's covered?***

Your scheduled mobile and home station equipment is covered on an all risk form which includes fire, lightning, wind, theft, collision, and other accidents and natural hazards. Loss or damage to antennas, towers or rotators is also covered. Coverage can be extended for computer software and hardware you have scheduled including related accessories.

***Who is eligible?***

The ARRL Ham Radio Equipment Insurance Plan is available to all members of the American Radio Relay League who reside in the United States. **Coverage is also available to ARRL affiliated clubs to protect the club's equipment - including club station and repeater equipment.**

***New property coverage***

You must notify the Plan Administrator (Risk Strategies) of any new equipment within 60 days of acquisition. Coverage for up to \$2,000 of new equipment is included until your next renewal date with no additional premium.

***Low cost coverage***—because of the economies of centralized administration, the cost of this Plan is much lower than coverage from other sources. Your annual premium is just \$1.40 per \$100 of replacement cost value (minimum premium is \$20). For example, if the replacement value of your equipment is worth \$2,000, your annual premium is only \$28.

***Low deductible***—the Plan's deductible is just \$25 for repair and \$50 for replacement for each claim.

***Exclusions***—the Plan does not insure against the usual and customary exclusions such as loss or damage by mechanical or structural breakdown or failure, dishonest acts, wear and tear or damage occasioned by repairing or tuning.

***If I have a loss, will this Plan pay full replacement costs?***

Yes! You will receive the replacement cost or equivalent value of the equipment that is covered - not a depreciated value - as long as your equipment is scheduled and insured for full replacement cost.

***What should I do if I have a claim?***

Any claim or situation which may result in a claim should be reported immediately to the Risk Strategies Group, the Plan Administrator.